

Southwest Region Schools  
**Maintenance Department**  
P.O. Box 90  
Dillingham, AK 99576

**NOTICE OF PARTS SHIPMENT**

TO: Site Administrator/Secretary

SITE: \_\_\_\_\_

FROM: Monty Murphy, Expediter

Your \_\_\_\_\_ will be arriving \_\_\_\_\_  
(Today)

on \_\_\_\_\_ at approximately \_\_\_\_\_  
(Airline)

Please call Monty Murphy if you have any questions.

Thank you.